

VESTRY MEETING February 14, 2023

Members present: Betsy Schumacher, Jeff Watson, Alice Bennett, Margaret Cole, Linda Murrelle, Doreen Marshall, Bruce Carpenter, Diane Siebecker, Rev. Cn. Melinda Artman

Also present: Rev. Scott Harvey

Absent: none

Treasurer: Bruce Carpenter

Chairperson: Rev. Cn. Melinda Artman

Opening Prayer

Agenda: Motion to accept the draft agenda made by Linda Murrelle. Second by Jeff Watson. Motion carries.

Discussion- additions to the agenda include Parish Park Fair & Easter Music.

Election of Officers:

Senior Warden-Linda Murrelle

Junior Warden-Jeff Watson

Treasurer-Bruce Carpenter

Clerk/Secretary-Diane Siebecker

Diocesan Convention Delegate (1)-Linda Murrelle (October 13-14, 2023)

Motion to accept officers made by Alice Bennett. Second by Jeff Watson. Motion carries.

Discussion-Alice Bennett would like the Vestry to thank Doreen Marshall for her dedication to being Clerk/Secretary of Vestry. All present agreed.

Minutes: Motion to accept the January 13, 2023 minutes made by Betsy Schumacher. Second by Jeff Watson. Motion carries

Discussion-none

Treasurer's Report: Motion to approve the Treasurer's Report made by Margaret Cole. Second by Jeff Watson. Motion carries

Discussion-Pledges

Bruce Carpenter highlighted the following:

- This is the first month using REALM in place of QuickBooks
- There are format changes which Bruce explained -

Revenues

- Operating Income (what we use to run the church)
- Discretionary Income (general use in the community)
- Restricted Income
- Designated Income
- Other Income (Capital Projects-windows)

Expenses

- Operating Expenses
- Building Expenses
- Office Expenses
- The Post Office Account has been deleted & moved to General Fund (includes bulk mailing & postage due)

Senior Warden's Report:

- January Community Supper - Sayre Rotary sponsored & 45 people were served
- February Community Supper is being sponsored by the Cardiac Cath Lab of Robert Packer Hospital. As it is American Heart Month, a heart healthy meal is being served & blood pressure screenings will be provided
- No new information regarding the easement with our neighbor. It is in the hands of the Diocese

Junior Warden's Report:

- All 3 boilers are in operation & there are no issues or alarms to report
- The ADA toilet project is complete with one toilet converted in the ladies room in the atrium & one converted in the parish hall. One toilet in the atrium men's room is also completed. Cost \$311.00
- A flapper valve was replaced in the ladies room in the parish hall & the stall door was removed & replaced with a shower curtain (thank you Pastor Melinda). This will be designated a unisex restroom to have ADA compliance on the lower level
- An oak piece was made & installed in the pulpit to improve audio & visual
- Jeff has contacted his alma mater concerning a skilled brick mason to make repairs. There is not a graduate mason within a 75 mile radius of Sayre. Jeff will continue his search as has another contact
- The outdoor light on the parlor steps needs replacement. This is to be installed next week

- The outdoor lights facing our sign need to be replaced. Jeff plans to mount these lights on the sign posts to aid in lawn mowing
- John Paul has done some work in the tower - replaced bulbs for the clock & greased the bells & clock. There is a tear in the screens on the bell level - this will be repaired soon
- The AED (defibrillator) battery was replaced; however still not working. To be returned for replacement

Rector's Report:

- Shrove Tuesday 2/21/23. Pancake Supper 5-7 pm. Margaret Cole leading. SJLC is invited
- Ash Wednesday 2/22/23. 12 noon full service & imposition of ashes. 2-3 pm our pastors will provide ashes in the hospital chapel. SJLC having a full service at 7 pm
- Holy Week
 - Thursday at Church of the Redeemer
 - Friday Stations of the Cross at Epiphany School 12 noon
 - Friday evening service at SJLC
 - Saturday Vigil at SJLC
 - Easter Sunday service at Redeemer as usual
- Wednesday's at 12 noon during Lent-Stations of the Cross/bag lunch at SJLC
- February 25-26 Pastor Scott away (mandatory)
- March 1-4 Pastor Melinda & Pastor Scott in Bethlehem
- March 12-16 Pastor Melinda away for Diocese business
- Change in date for next Vestry Meeting. Meeting will be Thursday, March 9
- In conjunction with SJLC upcoming "spotlight" on members of each parish to get to know one another better. A questionnaire will be provided by Pastor Melinda

Assistant Rector's Report:

- Bible Study begins 2/27 for 6 weeks. 6 pm to share dinner & class will be 6:30 – 8:00 pm at SJLC
- Confirmation at SJLC the week after Easter

- Black History Month highlighted in the E Blast weekly & also on Facebook. Uplift will continue throughout the year in conjunction with racial awareness

Sunday School Report (Betsy Schumacher):

- Super Bowl Soup & Sandwich Sale successful with approximately \$400.00 earned
- Continuing study of Jesus's life. Start Easter preparations 2/27/23
- Souper Bowl of Caring - the Kansas City Chiefs prevailed raising \$88.00. The Philadelphia Eagles came in at \$45.00. All proceeds benefit the Valley Food Pantry

Youth Group Report (Margaret Cole):

- It is a small group. To encourage participation & increase membership
- Deadline is March 1st for the Episcopal Youth Event which will take place July 3-8, 2023 at the University of Maryland

St. Mary's Guild Report (Linda Murrelle):

- Meeting held 2/7/23. It was a Potluck Dinner & Trivia regarding the Valley & surrounding businesses from the 1950's. Ten people were in attendance

Old Business:

- Key Holders – the list was previously distributed to Vestry members & Pastor Scott was added as a key holder
- Class A Cleaning – the contract (which includes cleaning requirements) was previously distributed to Vestry members
- Easement Issue – as discussed in the Senior Warden's Report
- Follow up from Annual Meeting Table Topics – what to do with the anticipated bequest – had a brief discussion of ideas

New Business:

- Approval of Parochial Report – after extensive review & revisions motion to approve the Parochial Report was made by Bruce Carpenter. Second by Jeff Watson. Motion carries

- \$500.00 gift for Ministry was received by Pastor Melinda & Pastor Scott from Bonnie Norton & her spouse as a Thank You for providing ongoing ministries including Bible Study & Strong Women Strong Bones. This gift will be used to assist youth/parishioners to attend the Episcopal Youth Event & for Gather '23 expenses for parishioners
- Vestry is invited to participate in Pastor Scott's first year evaluation on February 15th at 6 pm (SJLC). Questions have been provided in advance of this meeting
- Family Fun Night "game night" will be held February 24th from 6-8 pm (SJLC). All are invited
- Parish Park Fair (Margaret Cole): The first Saturday of June is unavailable as Sayre Borough is having a Street Fair on that date. Margaret will see if June 10th is available. Do we want to have a table at Sayre's Street Fair? Maybe hand out water. To be determined
- Easter Music: Betsy suggested having lead singers (Alice, Glenda, Gretchen) for this service
- High Altar Service: Margaret brought up the use of the high altar vs the free-standing altar. It is missed by some parishioners, receiving communion especially. Discussion held & Pastor Melinda was asked to put an explanation of altar use in an E Blast. A suggestion was to allow those that would like to, go up to the railing after receiving communion before returning to your seat.

Adjourn: Motion made by Linda Murrelle. Second by Jeff Watson - 9:30 pm

Closing Prayer

Next Meeting is Thursday, March 9, 2023 @ 6:30 pm

Respectfully submitted,
Diane Siebecker
Clerk of Vestry